

Minutes of Waukesha County Airport Operations Commission
June 13, 2012

Chairman Crowley called the meeting to order at 8:05 a.m.

Commissioners Present: Crowley, Falstad, Richards and Bluemke. Not Present: Schoepke

Others Present: Val Ramos, Airport Administration; Linda Witkowski, DOA-Budget Division; Ken Witt, Tower Chief; Jim Singer, Flight For Life; Vincent Freeborn, Flight For Life; Keith Markano, Airport Manager and. Kurt Stanich, Airport Operations;

Approve modify minutes of May 13, 2012

Motion to approve minutes of May 13, 2012 by Richards with second by Falstad. Motion passed.

Public Comment/Correspondence – None

Discussion and action on election of Airport Operations Commission officers –

Commissioner Schoepke not present at this time. The Commission will address Item #3 after the Airport Manager's Report

Discussion on Airport Capital Project Budget

Prior to the meeting, Commissioners received draft copies of the projects for review.

Project # A-2012 – Taxiway “C”, Realignment and Lighting: Not all of the funding was available for this project. Mr. Markano check with the Airport District Office (ADO) and was told that Taxiway C was aligned back in the 60's for smaller sized aircraft with lower approach speeds. The ADO is requiring the taxiway to be moved 40ft further East. Net Jets has purchased jet aircraft that want to use 18/36 This move requires a wetlands assessment. Taxiway C has been removed from the original project and the environmental analysis has begun. The project now only includes replacement of taxiways D, F, and the north ramp, and running a new lighting control cable from the tower to the airfield electrical vault.

Bluemke – Is there a possibility of having enough money to do everything in the project?

Markano- Depends on what priority our projects are ranked . the taxiway was designed over 50 years ago.

Richards – This could generate new business.

Project # A-201213 – Reconstruct Hangar 674 – The T-hangar was demolished in 2011 after it was damaged beyond repair in a windstorm back in 2010. A new prefabricated steel hangar could be constructed on the 49 year old T-hangar site. Mr. Markano met with Harry Becker of Atlantic Aviation (manage County owned hangars) regarding the demand and vacancy of hangars. Right now there is not a high demand and with airport “snowbirds” tenants , maybe five vacancies will open for the winter. There is some interest in T-hangars for Cirrus aircraft with a wider wingspan. This may change the design of future T-hangars. We will need to map out the increased building footprints to determine the impact on the object free area. If there is not a demand for hangars, we could delay construction and work on a plan analysis and phasing. The T-hangar could be constructed with doors facing north/south and prevent problems with the doors icing up in the winter with the doors facing the east right now. It would be good to do this with a phase approach and look at hangars in a different fashion. The hangars have exceeded their useful life, if another hangar is demolished tenants would be displaced and the airport would lose revenue. If we do not replace the hangar the airport could lose tenants to East Troy, Capital Drive or Timmerman airports. If this happens the airport would lose rental income, fuel sales, and have fewer based aircraft and operations . This would effect the Contract Tower Program, FAA Funding and our priority position in GA airports for federal funding.

Crowley – Should the Commission hold off on construction of a hangar?

Richards – The Commission should be ready to proceed immediately with construction when money is available.

Vice-chairman Bluemke agreed with Commission Richards and added that the airport should build exactly what it needs.

Markano – Could use a phased approach

Bluemke – Water and restrooms are important

Project #A-200310 – Runway 10/28 Safety Areas – Runway 10/28 has been a long time project and has changed from the original scope and description. Localizer concerns became an issue, and recommendation was made to relocate it across Pewaukee Road. The decision was to keep the localizer on the airfield. We are waiting for a cost update by the FAA on this project. Another issue was declared distances and lighting.

Crowley to Bluemke – Will this be an issue with take offs and landing if runway is not in use?

Bluemke – If this work is not done the airport becomes obsolete. This should be done now before more money is needed.

Richards – will the airport lose business to Milwaukee?

Ken Witt – Pilots won't come to Waukesha and go to Milwaukee.

Bluemke – There is the opportunity to gain an improved approach from the East. Safety is a very important issue.

Richards – It is very important for the Commission needs to look ahead.

Markano – The ALP (Airport Layout Plan) has been updated and the Environmental Assessment will be completed.

Falstad – What is the likelihood of this project being done?

Markano – Safety is a high priority for the FAA to get this project done. We are looking at next year for the first phase to be done.

Bluemke - Will there be runway closures?

Markano – One end will be completed one year and the other end the next year. A displaced threshold will be used and this will be worked out in the safety planning.

Project#A-200704 – Runway 10/28 Rehabilitation – This project is for repairs on cracked and damaged joints on runway 10/28 and full pavement panel replacement. In the last pavement analysis by the WI DOT BOA in 2010, runway 10/28 was considered to be in good shape, but there were some areas showing signs of distress. Work on this project was to be done in 2010 but lack of a FAA budget reauthorization bill interrupted funding and the project was delayed. This project will be phased in with the safety areas. Some of the work can be done during the night hours.

Chairman's Report - At the May meeting there was discussion on the opportunities to have a restaurant at the Airport. After the May Commission meeting, Chairman Crowley met with the County Executive, Chief of Staff, Allison Bussler (Public Works Director) and Mr. Markano to discuss the Commission's interest in a restaurant at the airport. The County Executive was in favor of pursuing this idea. He will meet with his staff to discuss this further and get back to Chairman Crowley. Chairman Crowley will report to the Commission on feedback he receives from the County Executive's office.

Richards – What is the next step?

Crowley – Chairman Crowley and Mr. Markano will meet with Allison Bussler to discuss this.

Airport Manager's report

Conference – The American Association of Airport Executives met in Phoenix, AZ (April 29-May 2, 2012). Mr. Markano and Mr. Stanich attended the conference. At the conference Mr. Markano visited the Prodigiq booth. They have developed a software package for a web base online that creates reports. They have different modules (wildlife, safety, etc) that can be streamlined to what information is needed to keep records all in one location with easy access to retrieve information quickly, everything is done automatically. Example: the decelerometer (runway friction meter) can be put in to this system and the results/readings can be sent out directly to interested persons. There is also a lease management program that alerts when insurance certificates are due, five year extension notices, etc. Other airports are already using this system. The cost of the program depends on the modules selected for use. Mr. Markano should have a proposal on the cost for this by the July meeting.

Signage – Parks and Land Use has given the Airport number one priority for signage along Aviation Drive. The Commission was shown conceptual signage drawings. Sliding panels will be rented out to companies that would like to be listed on the sign. Signs will be installed at the entrance gates with call boxes and the main terminal building. The cost will be \$45,000.

Crowley – Thank you to the airport staff, Public Works and Parks and Land Use departments to get this signage project completed.

Stanich Report–

Tower Activity and Fuel reports-Fuel and tower activity Very good reports for traffic activity and fuel usage at the Airport. The fuel usage was very good with Atlantic discounts for tenants.

Wings Over Waukesha (WOW) update –

Posters were given to the Commission. Mr. Stanich met with Mr. Poberezny for ideas to make the show more interesting.

Crowley – Fees for parking are now shown on the posters.

Stanich – The parking fees will be mentioned. Expo Center will assist with parking during the event. The posters will be out by the end of June and will be posted at various locations and many of the airports.

Crowley – Time is 9:08 a.m. and Commissioner Schoepke has not arrived up at the meeting. The Commission will go back to Item 3 on today's agenda.

Discussion and action on election of Airport Operations Commission Officers –

Chairman Crowley informed the Commission he had reviewed all of the Commissioners terms of office and today they would hold election of officers. Chairman Crowley asked for nomination of Chairman.

Richards – Moved to have the present officers retained in their positions with a second by Commissioner Falstad. The motion passed.

Future Agenda Items

Restaurant

Airport Expansion/remodeling

Richards – Promoting the airport is very important and the Commission should work with various organizations to do this.

Crowley – Chairman Crowley attended the VIP event at the Expo Center on election night and really “talked up” the airport and met a primary user of the airport who spoke very highly about the airport.

Bluemke – The terminal building needs remodeling and expansion and this should be done soon.

Markano – The Facilities department has a project for 2015 that includes expansion and remodeling of the terminal building.

Adjourn

Motion to adjourn by Richards with second by Bluemke. Motion passed. Meeting adjourned 9:23 a.m.

Next meeting: Wednesday, July 11, 2012 at 8:00 a.m.

Respectfully submitted,

Dick Richards
Secretary
June 13, 2012